31 January 2013

EXPRESSIoN OF INTEREST TO LEARN An INSTRUMENT 2013

Thank you for showing an interest in the Peripatetic Programme offered at Macarthur Anglican School. The following will help you to determine your son/daughter's interest in the programme.

Currently tuition is available for the following instruments:

- BAGPIPES (Chanter)
- BRASS: Trumpet, Trombone, Tuba, French Horn
- GUITAR: Acoustic, Electric and Bass Guitar
- HARP
- PERCUSSION: Mallet percussion, Timpani, Drum kit
- PIANO
- STRING: Violin, Viola, Cello and Double Bass
- THEORY and MUSICIANSHIP
- VOICE
- WOODWIND: Flute, Clarinet, Saxophone and Bassoon

Please complete the attached application form to enable the organisation of lessons. Also please read and retain a copy of the attached conditions which apply to receiving instrumental lessons at Macarthur.

Kind regards,

Inés Marrable
Head of Music

Timothy Cartwright
Dean of Students
APPLICATION FOR PERIPATETIC LESSONS 2013

Student Name: ……………………………………………… Class/Year …………………………

In 2013 my child wishes to have the following Instrument lessons:

Instrument 1  
……………………..  
☐ Commence lessons ☐ School allocated Tutor  
☐ Continue lessons Preferred Tutor: ……………………………………………………..

Instrument 2  
……………………..  
☐ Commence lessons ☐ School allocated Tutor  
☐ Continue lessons Preferred Tutor: ……………………………………………………..

Instrument 3  
……………………..  
☐ Commence lessons ☐ School allocated Tutor  
☐ Continue lessons Preferred Tutor: ……………………………………………………..

Additional Information:
…………………………………………………………………………………………………….
…………………………………………………………………………………………………….
…………………………………………………………………………………………………….
…………………………………………………………………………………………………….

Please read the attached conditions for the Peripatetic Music Programme at Macarthur (retain for future reference), then sign and return this Application form to the Administration Centre.

I ……………………………………..hereby agree with the attached conditions for the Peripatetic Music Programme at Macarthur.

Parent’s Signature: ……………………………………………… Date: ………………………

OFFICE USE ONLY

Confirmation of lesson time/s for 2013

<table>
<thead>
<tr>
<th>TUTOR</th>
<th>INSTRUMENT 1</th>
<th>INSTRUMENT 2</th>
<th>INSTRUMENT 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>DAY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TIME</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ROOM</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMMENCEMENT</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

☐ Tutor and lesson information emailed to parents/guardians

Additional Information: ……………………………………………………………………………
CONDITIONS FOR PERIPATETIC MUSIC PROGRAMME AND MACARTHUR COMMUNITY ACADEMY OF MUSIC 2013

Fees
• The recommended tuition fee for 2013 is $30.00. Some peripatetic tutors may charge a little above or below this amount.
• Please note that bagpipe (chanter) lessons are charged at rate of $15.00 per lesson.
• In 2013 all music lessons after school hours from 2.30pm to 5.30pm will be considered as being part of the Macarthur Community Academy of Music and will incur a $20.00 additional fee per term as billed by the tutor.

Peripatetic Programme
• Instrumental Programme run during school hours 8.00am to 2.30pm. Times for lessons are allocated during the school day and are rotated each term in consultation with the tutor.

Macarthur Community Academy of Music
• This is an after school programme running between 2.30pm to 5.30pm.
• Lessons in this programme are subject to tutor availability to teach after school hours.

Enrolment Conditions
• Enrolment is for the calendar year or the remainder thereof.
• Written notice of discontinuation of tuition must be formalised and received in writing four weeks prior to the intended termination date and is to be addressed to the Head of Music. In the event of no notice being given fees are payable until lessons are formally cancelled and/or the four weeks have expired.
• Students will receive lessons on a weekly basis according to the length of each term.
• Lessons are of thirty minutes duration and are timetabled during class time. Effort is made to find the most suitable time for each student.
• Notification of non-attendance must to be directed to the Music Tutor at least 24 hours prior to the lesson time in order for lessons to be rescheduled. Parents and students need to liaise directly and be in contact with the tutor to make alternative lesson arrangements. Lessons missed without adequate notification (twenty-four hours) will be charged for.
• In incidences of student illness notification as soon as possible should be made directly to the tutor by the parent.
• When lessons coincide with a school activity, for example sports days, camps, special class excursions or tests, it is the responsibility of the parent and/or student to contact the Music Tutor prior to the lesson time and arrange a suitable alternative lesson. Failure to do so will mean the lesson is forfeited and must be paid for.
• In the event of the Music Tutor not being available, missed lessons will be rescheduled or if this is not possible they will not be charged to accounts.
• Tuition fees are payable for the entire term within two weeks of receiving an account from the tutor. Tutors will issue receipts for money paid. It is recommended payment be made directly with tutors issuing bank details in order to avoid students handling cash payments.

Confirmation of lessons
• Confirmation of lessons and allocation of tutor, tutor details and lesson time will be advised in written form to students and parents.
• To facilitate direct communication between tutors and parents, at the time of enrolment a student information sheet will be prepared and forwarded to the Music Tutor.
Junior School Students

- Students will be allocated a lesson time for each term in consultation with the classroom teacher.
- Students in Years K to 4 will be collected and returned to their classroom by their Music Tutor.

Middle School and Senior School Students

- Each term lessons are timetabled on a set day at a set time based on the week A and B timetable. It must be understood that once a student is allocated a lesson time, this is a fixed weekly commitment for the duration of the term.
- Each term lesson times will be rescheduled in consultation between the tutor and parents.
- Lesson times are published and displayed via the Peripatetic Music Roster on notice boards placed at the Music rooms, Administration Office and other notice boards within the school.
- No lessons are scheduled during examinations week for Middle School (Years 7 to 9) and Senior School students.

Practice

- For progress to take place no matter which instrument is being played or the age of the student, regular practice is the key to success. There are many ways in which you can assist your child achieve their goals. Please discuss the individual requirements and suitable strategies with your child's Music Tutor.
- It is essential that each student practise his or her instrument regularly. For beginners this should be approximately 20 minutes per day, five days a week. This amount of time will increase as the student progresses. Tutors will advise each student as to the amount of time required to practise each day.
- Students must have an instrument to practise and they are required to bring this instrument as well as their music to each lesson.

Examinations and Performance opportunities

- Students are strongly encouraged to undertake performance and theory examinations while in the Peripatetic Music Programme.
- Throughout the year a number of performance opportunities have been scheduled for students to participate in both group and individual contexts. Tutors have details of all concerts and students are strongly advised to participate wherever possible.

Reports

- A report on each student's progress will be prepared by the Music Tutor and will be forwarded at the end of each semester.

Instrument Rental

- Students who do not own their own instrument may rent outside of the school. Several reputable firms have reasonable offers. Please contact a music faculty member for specific information. Harps will be available for rent for all those students requesting lessons directly from the harp tutor.

Music Buddy

- Students are encouraged to have a music buddy who will collect class information and pass on homework details from missed class time.

Please contact Mrs Inés Marrable on 4629 6269 for any further details or information which you may require relating to your child's lessons, suitability to an instrument or for rental arrangements.

PLEASE RETAIN FOR FUTURE REFERENCE