Music and Performance Study Tour 2014

Parent Information Evening

Macarthur Chapel
Monday 10 February, 6.00pm
Music and Performance
Study Tour 2014

Student Information Package

Where Are We Going?

Macarthur Music and Drama Students will be travelling to the East Coast of the United States. The Study Tour will initially stay in New York, the city of Theatre and Performance. Nashville, New Orleans and finally Orlando will give our Macarthur Music and Drama students a rich and diverse first hand experience from Broadway Theatre to the roots of Jazz and Rock’n roll all the way to the World of Disney at Orlando.
### TOUR INFORMATION FORM

<table>
<thead>
<tr>
<th>TOUR MEMBER</th>
<th><strong>Name as it appears on Passport</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Surname: **</td>
<td>Title: please circle Mr/Miss</td>
</tr>
<tr>
<td>Given Names: **</td>
<td></td>
</tr>
<tr>
<td>Postal Address:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Suburb P/Code</td>
</tr>
<tr>
<td>Home Tel:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PASSPORT DETAILS</th>
<th>* Validity of 6 months from date of return to Australia required ** Please attach a photocopy of passport unless already supplied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passport No.</td>
<td>Date of Birth:</td>
</tr>
<tr>
<td>Country if not Australia:</td>
<td>Re-Entry Visa No. to Australia (if req)</td>
</tr>
<tr>
<td>Country of Birth:</td>
<td></td>
</tr>
<tr>
<td>Nationality:</td>
<td>(As shown on passport) Expiry Date:</td>
</tr>
</tbody>
</table>

| PARENT/GUARDIAN NEXT OF KIN (1): | |
|----------------------------------| Title: please circle Dr/Mr/Mrs/Ms/Miss |
| Name: | |
| Relationship: | |
| Home Address: | |
| | Suburb P/Code |
| Tel: (home) | Tel (work): |
| Tel: (mobile) | Email: |

* This information is critical as failure to provide correct information may incur additional costs.
**I wish to nominate for the above named tour and agree to accept the Tour Conditions applicable to this tour.**

SIGNED ...........................................
(Student)

SIGNED: ...........................................
(Parent/guardian)

All payments as per the schedule set out in the Tour Conditions, should be made directly to the ACCOUNTS OFFICE at Macarthur Anglican School

*This information is critical as failure to provide correct information may incur additional costs.*

**THIS NOMINATION FORM IS TO BE COMPLETED AND RETURNED BY MONDAY 17 FEBRUARY TO MRS MARRABLE AT THE MORONEY STAFF CENTRE.**

10 February 2014
MACARTHUR ANGLICAN SCHOOL
Established 1984

PARENT DECLARATION - SCHOOL TOURS

Parents or Guardians: Please read, sign and date the following

Medical Assistance

In the event of serious injury or illness, I acknowledge that Macarthur Anglican School will endeavour to contact me on the telephone number/s provided on the Confidential Medical Information sheet. In the event of a medical emergency, I authorise Macarthur Anglican School to obtain all necessary medical assistance, including ambulance transport and hospital accommodation, and I agree to pay for all related fees and expenses.

I also undertake to inform Macarthur Anglican School in a timely fashion prior to commencement of the tour of any medical or other condition, which would affect the student's full participation in the activities on this tour.

Risk Warning

I understand that the Music and Performance USA Study Tour and associated activities organised by Macarthur Anglican School will include those specifically listed on the draft itinerary, and that some of these tour activities are of their nature inherently dangerous. I also understand that Macarthur Anglican School uses for its tours, organisations that are reputable and meet recognised industry standards within the country in which they operate.

I permit my son/daughter to participate in the tour and associated activities provided to the extent I have indicated he/she is able, and on behalf of the student, in signing this declaration I acknowledge that the paragraph above constitutes a risk warning under the terms of the Civil Liability Act 2002 (New South Wales), and I hereby release Macarthur Anglican School, its officers, employees and volunteers from liability to the extent permitted under the terms of that Act.

Rules

I on behalf of __________________________________________________________________________, agree to abide by all the School rules as they apply to activity, including the attached Guidelines For Student Conduct On Tour which I have read and discussed with my child. I on my own behalf and on behalf of the student named above accept all the terms and conditions set out and referred to here.

Signed_____________________________ Date________________________

Parent/Guardian________________________

(name - please print)

THIS PARENT DECLARATION FORM IS TO BE COMPLETED AND RETURNED BY MONDAY 17 FEBRUARY TO MRS MARRABLE AT THE MORONEY STAFF CENTRE.
1. General
The cost of a tour to the USA is considerable and, although there can be no doubt that it is a wonderful and valuable investment, parents do not want open-ended commitments. The purpose of these Tour Conditions is to inform all concerned, as precisely as possible, the total costs associated with the tour and the general conditions.

2. Tour Cost Inclusions
The tour cost is inclusive of:
- All airfares
- All land transportation within the USA
- All accommodation including taxes (13 nights)
- Daily breakfast and dinner
- Tickets for Shows and workshops
- 1 day 1 park ticket per person in Walt Disney World, Orlando
- Supervision (on the basis of 3 Tour Leaders and 30 tour members)
- Airport & departure taxes, and fuel surcharges, based on those as at January 2014, but subject to change until tickets are issued.

3. Exclusions
The tour cost does not include:
- Lunches
- Passport and visa costs (holders of Australian and EEC countries' passports do not require visas)
- Pocket money

4. Exchange Variations etc.
In recent months, there have again been major movements in international exchange rates and it is quite impossible to anticipate what will happen over the coming months.

Subject to exchange rates remaining stable, the actual tour cost for the 14 days in the USA will be a sum approaching but not exceeding $7,700

The tour has been costed on the following exchange rates:- $1 (Australian) = USD 0.88
The cost is based on 30 students and 3 teachers.

5. Passports/Visas
Tour members are responsible for arranging their own passports and visas and Angas Travel will assist in any way it can in this regard. As at December 2013 Australian passport holders do not require a visa to visit the USA for touristic purposes.

Any passenger travelling to or transiting via the USA under the US Visa Waiver Programme, will have to obtain advance authorisation via the Electronic System for Travel Authorisation (ESTA).

This authorisation is required prior to check-in otherwise passengers may be denied travel. It is recommended the applications be submitted at least 72 hours prior to departure and applications are made on-line at www.usa-esta-visa.au.com. More information is available on www.cbp.gov/esta.
Any tour member travelling on a non Australian passport must contact Angas Travel to check if they require visas. Passports must be valid for at least 6 months beyond intended stay away.

6. Travel Insurance
All tour members must have insurance cover. The school has group student travel insurance in place and this will cover your child/children whilst travelling overseas on this tour. Please contact the school for details.

7. Payment
Payment for the tour will be required as under:

<table>
<thead>
<tr>
<th>Date</th>
<th>Payment</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>23 September 2013</td>
<td>Deposit</td>
<td>$700.00 (received by 21 February)</td>
</tr>
<tr>
<td>23 October 2013</td>
<td>Payment Two</td>
<td>$700.00</td>
</tr>
<tr>
<td>23 November 2013</td>
<td>Payment Three</td>
<td>$700.00</td>
</tr>
<tr>
<td>23 January 2014</td>
<td>Payment Four</td>
<td>$700.00</td>
</tr>
<tr>
<td>23 February 2014</td>
<td>Payment Five</td>
<td>$700.00</td>
</tr>
<tr>
<td>23 March 2014</td>
<td>Payment Six</td>
<td>$700.00</td>
</tr>
<tr>
<td>23 April 2014</td>
<td>Payment Seven</td>
<td>$700.00</td>
</tr>
<tr>
<td>23 May 2014</td>
<td>Payment Eight</td>
<td>$700.00</td>
</tr>
<tr>
<td>23 June 2014</td>
<td>Payment Nine</td>
<td>$700.00</td>
</tr>
<tr>
<td>23 July 2014</td>
<td>Payment Ten</td>
<td>$700.00</td>
</tr>
<tr>
<td>23 August 2014</td>
<td>Payment Eleven (Final)</td>
<td>$700.00(TBA)</td>
</tr>
</tbody>
</table>

All payments should be made to the ACCOUNTS OFFICE at Macarthur Anglican School.

The Nomination Forms and Parent Declaration Form should be returned to Mrs Marrable at the Moroney Staff Centre.

8. Change in Duration of the Tour
From time to time, airlines change their flight schedules between the time when a tour is planned and when the group departs Australia. This can cause a decrease or increase in the duration of the tour by one, two or even three days. In such cases – and in the case of strikes and Forces Majeures – the tour will be adjusted for each day the tour has had to be curtailed or extended.

9. Code of Conduct
The school has a code of conduct for students travelling on school tours. All Tour Members – and their Parents/Guardians must agree to accept and sign this.

10. Independent Return
Should Tour Members wish to return to Australia independently after the end of the tour, this can be arranged with Angas Travel - subject to approval from the School and the airlines involved. It is essential that requests for independent return be submitted as early as possible. There will be a fee of $150 for returning independently of the group. If this independent return involves a change in routing and/or season, further cost adjustments may apply. Our Travel Consultants are available to advise families about timetables, air schedules and costs.

11. Refund in Case of Cancellation
In the case of cancellation where a Tour Member is fully up to date in making payments for the tour, refunds will be made as under:-

<table>
<thead>
<tr>
<th>Date of cancellation</th>
<th>Cancellation fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deposit</td>
<td>Non refundable</td>
</tr>
<tr>
<td>Cancellation on or after 23 February &amp; before 23 May 2014</td>
<td>25% of total tour cost</td>
</tr>
<tr>
<td>Cancellation on or after 23 May &amp; before 23 July 2014</td>
<td>50% of total tour cost</td>
</tr>
<tr>
<td>Cancellation on or after 23 July 2014</td>
<td>100% of total tour cost</td>
</tr>
</tbody>
</table>

Depending on the reason for your cancellation, these charges may be recoverable under the insurance cover.

IMPORTANT NOTICE: WHEN NOMINATING FOR THE TOUR, PLEASE COMPLETE THE NOMINATION FORM AND RETURN THE COMPLETED FORM TO THE SCHOOL. PLEASE RETAIN THE TOUR CONDITIONS.

10 February 2014
Guidelines for Students on School Tours and Overnight Excursions

Introduction
Tours conducted by the School provide an opportunity for students to represent the School to the wider community, and in the case of international tours the world. All tours provide the opportunity to experience the wider world and other cultures in a safe and supervised manner.

Participation on School tours is a privilege. Students are selected on the basis of their ability to represent the School in their chosen field and to behave in an appropriate manner so as to bring credit to themselves, their family and the School. Not all students who wish to participate in tours are permitted to attend. Very high expectations are placed on students as to their behaviour whilst on tour and the School expects students to act at all times in a manner consistent with the position of trust given to them in allowing them to participate in a tour.

General
All students are expected to abide by all School rules. For example the normal rules regarding smoking, the consumption of alcohol, illegal drugs, bullying and harassment apply. While students are in school uniform the rules covering the wearing of hair, makeup and jewellery apply. These Guidelines for student conduct should be read in conjunction with the School rules as set out in the School Diary.

Students that are involved in serious breaches of these guidelines should expect to be the subject of disciplinary action that is likely to lead to suspension of the student from school.

Serious breaches of the School rules or these Guidelines may result in the student being escorted home with the additional costs incurred payable by the parents.

Students are expected to follow the directions given to them by supervising teachers. This is essential for the success of the tour and the student’s own safety.

It is expected that students will notify the supervising teachers immediately upon them becoming aware of any breaches of the School rules or these Guidelines.

Amorous behaviour between students is forbidden. Such behaviour is disruptive to the overall functioning of the tour party.

Students are expected to behave in a manner that puts the interests and overall success of the tour above their own personal interests.

Students will respect the personal privacy and property of other students.

Students will be on time on all occasions as required by the tour leaders.

It is vital that students respect the customs, languages and beliefs of all peoples and show the appropriate respect and courtesy to all.

Students are not to borrow from or lend money to other students. Any matters concerning money should be discussed with the accompanying teachers.

Students shall not access or distribute via mobile phones, TV, the internet or print media any inappropriate or offensive material.
**Accommodation**

Students should inspect all accommodation for damage and broken equipment upon arrival and notify supervising staff of such damage.

Students should always attend toilet, showers and laundry facilities in pairs when these facilities are away from the sleeping areas.

Students should never visit any other room at any time without the express permission of a supervising teacher.

Students should never leave their room after lights out except in case of fire or other emergency.

Students should make themselves aware of the emergency evacuation procedures for the accommodation in which they are staying immediately upon arrival.
MACARTHUR ANGLICAN SCHOOL
MUSIC AND PERFORMANCE STUDY TOUR TO THE USA
21 SEPTEMBER – 06 OCTOBER 2014

OUTLINE ITINERARY - DRAFT

Sunday 21 September
Depart Sydney – flight to New York (with United Airlines).
Flight UA870 departing at 2.45pm and arriving San Francisco at 11.30am
Flight UA916 departing San Francisco at 1.50pm and arriving New York 10.33pm
Private transfer from JFK Airport to your hotel
5 nights’ accommodation at the Holiday Inn New York City – Mid-town including full
breakfast daily:

Holiday Inn New York City - Mid Town
440 West 57th Street
New York City, New York 10019
Tel: 1 212-581-8100

Monday 22 September
Full day sightseeing in New York City (details to be confirmed)
Dinner at Dizzy’s Club Coca-Cola.

Tuesday 23 September
Broadway Inside Educational Workshop
Broadway performance

Wednesday 24 September
Morning sightseeing (details to be confirmed)
Afternoon Apollo Theater Historical Tour
Appolo Theatre Amateur Night.

Thursday 25 September
Morning sightseeing (details to be confirmed)
Afternoon Broadway Classroom : Broadway Spotlight Meet the Artist workshop
Broadway performance

Friday 26 September
Private transfer from your hotel to the applicable New York’s Newark Airport for United
Airlines flight UA4104 departing at 12.24pm and arriving in Nashville at 1.42pm.
Private transfer from Nashville airport to your hotel.
Afternoon visit to the Country Music Hall of Fame (Words and Music Guided Tour and
Songwriting session).
2 nights’ accommodation at Millenium Maxwell House including buffet breakfast daily:
Millenium Maxwell House Hotel
2025 Rosa L Parks Blvd
Nashville, TN 37228
+1-615-259-4343

Saturday 27 September
Full day sightseeing in Nashville (own arrangements, details to be confirmed)
Evening – attendance of a performance of ‘Grand Old Opry’, including transfers.

Sunday 28 September
Private coach transfer from Nashville to Memphis
Half day city tour upon arrival, including entrance to Rock n Soul Museum and Sun Studios.
2 nights’ accommodation at Homewood Suites Germantown including buffet breakfast daily:

Homewood Suites by Hilton Memphis-Germantown
7855 Wolf River Blvd
Germantown TN 38138
Tel: 1 901-751-2500

Monday 29 September
Visit to Graceland, including Mansion Platinum Tour
Afternoon free for sightseeing (own arrangements, to be confirmed)
Dinner at BB King’s Blues Club.

Tuesday 30 September
Coach transfer from Memphis to New Orleans
2 nights’ accommodation at Doubletree New Orleans including buffet breakfast daily:

Doubletree by Hilton Hotel New Orleans
300 Canal Street,
New Orleans, Louisiana, 70130, USA
Tel: 1-504-581-1300
Fax: 1-504-212-3141

Wednesday 01 October
Morning private guided city tour, finishing with a visit to the Old US Mint Museum Jazz Collections.
Afternoon free for sightseeing (own arrangements, details to be confirmed).
Evening attendance at Preservation Hall Jazz Concert.

Thursday 02 October
Private transfer from your hotel to New Orleans airport
Flight with United Airlines from New Orleans to Orlando (via Houston), departing at 9.30am
and arriving in Orlando at 3.25pm.
Private transfer from Orlando airport to your hotel
2 nights’ accommodation at Buena Vista Suites including buffet breakfast daily :

Buena Vista Suites
8203 World Center Drive,
Orlando FL 32821
407-239-8588 Direct
Friday 03 October
Private coach transfer from the hotel to Walt Disney World
1 day ticket to 1 park (Magic Kingdom, EPCOT, Hollywood Studios or Animal Kingdom)
Private coach transfer from Walt Disney World to your hotel

Saturday 04 October
Morning free for last-minute sightseeing. Private transfer from your hotel to Orlando airport
for the return flights to Sydney with United Airlines.
Flight UA510 departing Orlando at 5.47pm and arriving in San Francisco at 8.57pm
Flight UA863 departing San Francisco at 10.30pm.

Monday 06 October
Arrive Sydney at 7.25am.

* Please note that flights are confirmed, and all other arrangements are yet to be
  confirmed and are therefore subject to change.
**INSURER:** American Home Assurance Company (AIG Australia)

**POLICY NO:** 2306107234

**PERIOD OF INSURANCE:**
- From: 4.30pm 31st October 2009 to 4.00pm 31st October 2010
  - Both Local Standard Time

**INSURED PERSONS:** Students, Executives, employees, directors, consultants including their spouses and dependent children and other travelling companions travelling in excess of 50kms interstate, interstate or overseas whilst on authorized travel of Macarthur Anglican School

**SUMS INSURED:**
- As per Summary of Benefits

**DEDUCTIBLE:**
- $50 Each and every claim

**PRINCIPAL GENERAL EXCLUSIONS:**
- Fines, punitive or exemplary damages
- Person engaged in air travel except as passenger in any properly licensed aircraft
- Deliberate self-inflicted injury
- Radioactivity and contamination from nuclear waste
- Sexually transmitted disease
- Travel in, to or through Cuba

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**SUMMARY OF BENEFITS

**OPTION 1 - STAFF ONLY – OPTION 2 – STAFF & STUDENTS

<table>
<thead>
<tr>
<th>Extra Territorial Workers' Compensation</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Weekly Benefits</td>
<td>$1,500</td>
</tr>
<tr>
<td>Common Law</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Travel</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Death &amp; Capital Benefits</td>
<td>$500,000</td>
</tr>
<tr>
<td>Death &amp; Capital Benefits – Students</td>
<td>$50,000</td>
</tr>
<tr>
<td>Accident Weekly Benefits (Limited to 156 weeks)</td>
<td>$200</td>
</tr>
<tr>
<td>Overseas Medical Expenses</td>
<td>Unlimited</td>
</tr>
<tr>
<td>Emergency Medical Evacuation</td>
<td>$500,000</td>
</tr>
<tr>
<td>Repatriation of Mortal Remains</td>
<td>$50,000</td>
</tr>
<tr>
<td>Loss of Deposit/Cancellation Fees/Addiitional Expenses</td>
<td>$100,000</td>
</tr>
<tr>
<td>Personal Liability</td>
<td>$5,000,000</td>
</tr>
<tr>
<td>Baggage/Travel Documents/Credit Cards</td>
<td>$17,500</td>
</tr>
<tr>
<td>(Limit $5,000 any one item) Money</td>
<td>$5,000</td>
</tr>
<tr>
<td>Alternative Employee/Resumption of Assignment Expenses</td>
<td>$20,000</td>
</tr>
<tr>
<td>Rental Vehicle Collision Damage and Theft Excess Waiver</td>
<td>$2,500</td>
</tr>
<tr>
<td>Misused Transport Connection</td>
<td>$5,000</td>
</tr>
<tr>
<td>Kidnap &amp; Ransom</td>
<td>$500,000</td>
</tr>
<tr>
<td>Political Evacuation</td>
<td>$20,000</td>
</tr>
<tr>
<td>Corporate Travellers Family Assistance up to</td>
<td>$25,000</td>
</tr>
</tbody>
</table>

| Aggregate Policy Limit               | $10,000,000|
| Except:                              | $2,008,000 |
|                                      | $100,000  |

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*Summary Document Only: This document contains a brief description of Travel Insurance policy, but it should not be treated as a replacement for the relevant policy wording. Please refer to the policy wording for full terms, conditions and exclusions.*