

Clothing Pool Authority – Details List

Surname: _____ First Name: _____

Address: _____

Mobile Phone: _____

Email Address: _____

*Do not complete shaded area – Office use only

Clothing Item	Size	Selling Price*	Invoice No*	Credit No*	Sold To

In compliance with the Uniform Shop policy regarding the placing of items of second hand clothing to be sold in the Clothing Pool;

- I agree to the conditions as stated in the policy.
- I confirm that ownership of the above clothing now passes to the Uniform Shop.

Name: _____ Signature: _____ Date: _____

Any item not sold within 90 days of the above date will be disposed of.

Clothing Pool Guidelines (May 2018)

Items that will be accepted for sale into the clothing pool:

- Blazers
- Pinafores
- Senior Kilts
- Jumpers
- Tracksuit Tops and Tracksuit Pants – Microfiber
- Grey Shorts
- Black Sport Shorts
- Khaki Shorts and Shirts
- Boys White and Lemon Shirts
- Girls White and Lemon Shirts
- Macarthur Tartan Ties

For items to be accepted for resale, you will need to:

- Launder all items
- Dry-clean blazers, kilts and pinafores
- Label each item with your name
- Complete proforma overleaf detailing each item
- Once items are ready and the proforma is completed, hand both to Mrs McKell
- **When an item is sold a deduction of 30% will be made in favour of the school for costs associated with the sale**
- The redeemed value of 70% of the selling price will be paid to you by electronic deposit
- Please note that any item of clothing presented to the Uniform Shop without the relevant paperwork or outside these guidelines will be deemed to be a donation. Such items may be discarded by the manager of the uniform shop if she deems fit.

Items that will not be accepted for sale in the clothing pool:

- Back Packs, Satchels and Sports bags
- Hats
- Fleece Tracksuit Pants and Tops
- Summer Dresses and Skirts
- Socks
- Grey Trousers

Every item presented for Clothing Pool purposes will require the owner to sign an authority confirming that ownership of the said item/s has passed to the Uniform Shop.