APPLICATION FOR ENROLMENT
INTERNATIONAL STUDENT

STUDENT’S NAME: ________________________________

ENROLMENT PROCEDURE

We are pleased that you would like to further your education in Australia at Macarthur Anglican School. Filling in this form is an important step as you seek enrolment at the School.

The form is to be returned to the School or the School’s agent. When a place is offered, the Enrolment Fee, Capital Contribution listed on the Schedule of Fees and Charges for International Students, and usually the first semester of tuition fees are to be paid, together with any other amounts shown in the letter offering a place in the School. A Confirmation of Enrolment letter will then be arranged. This is necessary to make application for an Australian Student Visa. The School’s agent will assist you in all steps necessary to fulfil Australian Student Visa requirements.

The information you provide on this form is confidential and will be carefully recorded and used in future to maintain contact with you. You will also find that we ask for some information that will allow us to begin the process of taking good care of your child if he or she actually begins in the School. You can be assured that at Macarthur Anglican School, your child will be fully cared for by highly qualified and dedicated staff.

At Macarthur, we are justly proud of the record of achievement of our graduating students, especially our International Students. Your child could now be a part of that tradition and may share in an exciting future.

RILEY N WARREN, AM
Headmaster

Macarthur Anglican School is registered as a provider on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) and complies with the Education Services for Overseas Students (ESOS) Act 2000.

CRICOS Provider Number: 02269K
## Student Information

### Student details
- **Family name**
- **Other names**
- **Preferred name**
- **Sex**
- **Religion / denomination**
- **Date of birth**
- **Birthplace**
- **Nationality**
- **Languages spoken**
- **Medibank number (if known)**
- **Passport number**
- **Expiry date**
- **Visa number (if already granted)**
- **Expiry date**

### Previous education
- **Name of the last school attended**
- **Year level reached**

### Home details
- **Home country address**
- **Country**
- **Proposed address in Australia (if known)**
- **Postcode**

### Family details
- **Name of any relative living in Australia**
- **Address of relative**
- **Postcode**
- **Other children who may come to Macarthur Anglican School in future years. Please write their names in the spaces below.**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Name</td>
<td>Date of birth</td>
</tr>
<tr>
<td>2 Name</td>
<td>Date of birth</td>
</tr>
</tbody>
</table>

### Enrolment Information

I would like to enrol my child to commence in: _____________________ (Month) 20____ in class:

<table>
<thead>
<tr>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Year 7</th>
<th>Year 8</th>
<th>Year 9</th>
<th>Year 11</th>
<th>Year 12</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>
# Parent Contact Information

## Father

<table>
<thead>
<tr>
<th>Family name</th>
<th>Dr / Rev / Mr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other names</td>
<td></td>
</tr>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td></td>
</tr>
<tr>
<td>Home telephone number:</td>
<td>Work telephone number:</td>
</tr>
<tr>
<td>International code (   )</td>
<td>International code (   )</td>
</tr>
</tbody>
</table>

**Occupation**

**Employer (if applicable)**

## Mother

<table>
<thead>
<tr>
<th>Family name</th>
<th>Dr / Rev / Mrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other names</td>
<td></td>
</tr>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td></td>
</tr>
<tr>
<td>Home telephone number:</td>
<td>Work telephone number:</td>
</tr>
<tr>
<td>International code (   )</td>
<td>International code (   )</td>
</tr>
</tbody>
</table>

**Occupation**

**Employer (if applicable)**

## Custody

<table>
<thead>
<tr>
<th>Parents are: (please circle)</th>
<th>Child lives with: (please circle)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Married</td>
<td>separated</td>
</tr>
<tr>
<td>Both parents</td>
<td>Mother</td>
</tr>
</tbody>
</table>

**Rights of access (if applicable)**

**School reports should be sent to:**

## Fee Accounts

<table>
<thead>
<tr>
<th>Name of the person to whom fee accounts should be sent</th>
<th>(if different from above)</th>
</tr>
</thead>
</table>

**Address**
**Fees Policy and Conditions of Enrolment – International Students**  
**Kindergarten to Year 12**  
**To be read as an integral part of the Application for Enrolment**

1. Students are to attend school for the whole year, from the first to the last day of every term. Students are to abide by all School rules and participate fully in the School’s Christian education programme. Students are to wear the School uniform and do all work set for them, including homework.

2. Parents and guardians are expected to co-operate with the School in matters of discipline, attendance, completion of homework and the wearing of the School uniform.

3. The School reserves the right to discipline, suspend or expel any student whose attitude or behaviour does not meet with the expectations of the School.

4. Fees are fixed at the lowest level possible commensurate with the costs of establishing and maintaining good educational standards.

5. Tuition fees are set by the School Council from time to time, and are variable at the discretion of the Council.

6. The school prefers to receive fee payments through the PaySmart™ System. This means the fees are paid in ten or eleven monthly installments by direct deduction from a bank account. If it is not possible to pay through this arrangement, an invoice for fees will be mailed at the start of each term.

7. Fee accounts will include Tuition Fees and the Tuition Assistance Fee which covers the cost of camps, excursions, school diary, school magazine, sport costs and text book hire (where applicable).

8. An administration charge will be imposed on accounts unpaid at the due date at a rate determined from time to time by the School Council.

9. For a student to restart a new semester, his or her fees must have been paid up to date.

10. Parents are urged to contact the Business Manager at the school if it is anticipated that temporary financial difficulty might be experienced.

11. To complete enrolment in the school, parents are to pay the Enrolment Fee and the Capital Contribution as listed in the Schedule of Fees and Charges for International Students.

12. The Capital Contribution is a mandatory contribution to the school to assist in the future provision of educational facilities and is therefore a non-refundable amount paid prior to each enrolment.

13. A **full semester notice is required in writing** to the Headmaster if a student is to be withdrawn from the school. A final statement of fees, following a student’s withdrawal, will be sent to those responsible for payment of fees for that student.

14. The School Council has the final authority to approve courses of instruction consistent with the objectives of the school: to determine all matters relating to order and discipline, and may, from time to time, be called upon to arbitrate on matters pertaining to eligibility of registration. The decision of the School Council is final, and no correspondence shall be entered into.

15. Parents and Guardians must be prepared to abide by the Rules and Regulations that govern the School and be responsible for payment of fees and charges. Continued enrolment is at the sole discretion of the Council and Headmaster.

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**Declaration by parent or guardian and person responsible for payment of fees**

I hereby declare that I have read and understand the Fee Policy and Conditions of Enrolment as outlined above, and agree that these are the basis on which my child is enrolled at Macarthur Anglican School.

Signed: ________________  
Parent or Guardian

Signed: ________________  
Person responsible for paying fees

Name: ________________  
Please print

Name: ________________  
Please print

Date: ________________  
Please print

Date: ________________
<table>
<thead>
<tr>
<th>Office use only:</th>
<th>Enrolment fee and Capital Contribution paid</th>
<th>Receipt number and date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of commencement</td>
<td>Entered on database</td>
<td>Enrolment memo</td>
</tr>
</tbody>
</table>